



INSTRUCTIONS FOR USING RADIOLOGICAL SURVEY FORM

These instructions describe how to document a survey on the Radiological Survey Form. For specific information regarding the performance of a radiological survey see Chapter 6 of the UGA Radiation Safety Manual or contact the Radiation Safety staff. The Purpose section provide sufficient information



x Enter a description of the wipe test location in the column marked on the table (f) pti 960 0 11(960296.52



- 11) The Sewer Disposal section is provided to record the status of any liquid radioactive waste disposals by designated laboratory drains (excluding releases of liquids below ALARA action levels). Specific authorization is required for sewer disposal. This authorization will be documented in your Radioactive Materials Permit, in the initial document that authorizes radioactive materials use, or in the form of a permit amendment. Select one of the three choices by marking an "X" in the appropriate box.
- 12) Record any additional information in the Comments section.
- 13) The RSO or designee will complete the Reviewed By and Date section.
- 14) All sections of the RSO may be computer-generated with the exception of the space for signature which must be completed by hand, or by electronic signature for submitting electronically.
- 15) Never use correction fluid (whiteout) on a radiation safety record. Make corrections by drawing a single line through the error, then initial and date.